Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

160C7-5

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

(Revised 1/3/11)

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached: ☐ The <u>original</u> Employee Pre-Travel Authorization (Form RE-1), <u>AND</u> ☐ A <u>copy</u> of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.) Private Sponsor(s) (list all): Travel date(s): Name of accompanying family member (if any): Relationship to Traveler:

Spouse ☐ Child IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.) Expenses for Employee: Lodging Expenses Other Expenses Transportation Meal Expenses Expenses (Amount & Description) ☐ Good Faith Estimate Actual Amount Expenses for Accompanying Spouse or Dependent Child (if applicable): Transportation Lodging Expenses Meal Expenses Other Expenses Expenses (Amount & Description) ☐ Good Faith **Estimate** ☐ Actual Amount Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): mas 7 anel Same ŦÆW **3**7d (Signature of traveler) TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER: I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Form RE-2

(Signature of Supervising Senator/Officer)

American Bar Association Tax Section Conference September 30, 2016 Boston, Massachusetts

Expense Reimbursement Request - Corporate Integration Panelist

TOTAL	\$397.36
Parking at Reagan National	25.00
Lunch (Vineyard Grille 2)	29.61
New York Times (Hudson News)	2.50
Cab (from Westin to Logan)	18.40
Cab (from Logan to Westin)	25.20
Dunkin Donuts	5.20
Mileage (Reagan National and return) (2 X 16.9 X \$0.54)	18.25
Airfare (American Airlines)	273.20

Respectfully submitted,

J. Anthony (Tony) Coughlan

Fairtax, Virginia 22030-1917

i Kara Subject: E-Ticket Confirmation-

From: American Airlines@aa.com (notify@aa.globalnotifications.com)

To:

Date: Tuesday, September 13, 2016 12:16 PM

American Airlines 🐧

Reservations

Redeem Miles

My Account

Deals



eTicket linerary & Receipt Confirmation

Ticket Issued: Sep 13, 2016

J A Coughlan,

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at checkin options. For information regarding American Airlines checked baggage policies, please visit baggage information.

To receive updated flight status notifications, please visit www.aa.com/notifications.

For faster check-in at the airport, scan the barcode below at any AA Self-Service machine.

You must present a government-issued photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.

You can now Manage Your Reservation on aa.com, where you can check in and purchase additional items to customize your journey. A variety of seating options are also available for purchase to enhance your travel with features such as convenient front of cabin location, extra legroom and early boarding.





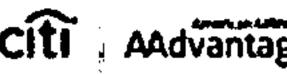
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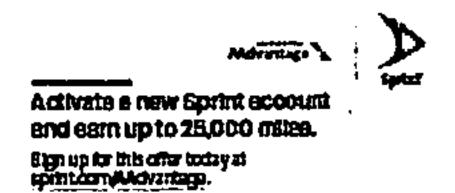


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Carrier	Flight#	Departing	Arriving	Fare Code
		WASHINGTON REAGAN	BOSTON	
.	2160	FRI 30SEP		N
American		6:30 AM	7:57 AM	
John Coughlan	Seat 15D	Есопоту	\(\frac{1}{1} - \frac{1}{1} -	
-		BOSTON	WASHINGTON REAGAN	_
.	2142	FRI 30SEP		G
American		. 3:00 PM	4:42 PM	
John Coughlan	Seat 11D	Economy	\	

Receipt

Passenger	Ticket #	Fare-USD	Taxes and Carrier- Imposed Fees	Ticket Total
C John Coughlan		227.91	45.29	273.20
련화 Visa XXXXXX	XXXXXX	- <u> </u>		\$ 273.20

Baggage Information

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE -DCABOS-No free checked bags/ American Airlines BAG ALLOWANCE -BOSDCA-No free checked bags/ American Airlines 1STCHECKED BAG FEE-DCABOS-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-BOSDCA-USD25.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-DCABOS-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

You have 24 hours to cancel your trip for a full refund if you booked at least 7 days prior to departure. You must cancel your trip before requesting a refund. To cancel your trip, login on aa.com or Contact Reservations. For our refund policy and to request a refund, go to www.aa.com/refunds.

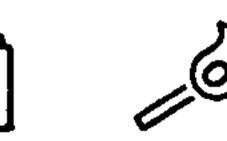








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Carrana

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Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Pompake 1

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

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Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

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Special Assistance

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Amount:

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